



Erasmus+ Programme

Key Action 1
– Mobility for learners and staff –
Higher Education Student and Staff Mobility

Inter-institutional agreement 2014-2021 between programme countries

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details (email, phone)	Website (eg. of the course catalogue)
Universität Kassel	D KASSEL01	<p>Dr. Joanna Ozga / Britta Wöbbeking Head International Office, Mönchebergstr. 19, 34109 Kassel, Germany; Phone: +49 561 804-2539 Fax: +49 561 804-3513 e-mail: erasmus@uni-kassel.de,</p> <p>Departmental Coordinator Prof. Dr. Uwe Dorka FB 14: Bauingenieur- und Umweltingenieurwesen Kurt-Wolters-Straße 3, 34125 Kassel Germany; Phone: +49 561 804-2667 Fax: +49 561 804-3275 e-mail: uwe.dorka@uni-kassel.de</p>	<p>Website: http://www.uni-kassel.de/</p> <p>Course List: http://www.uni-kassel.de/go/course-list</p>

Çankaya Üniversitesi	TR ANKARA08	<p>Mr. Yontem OSKIPER, Head of International Relations Office CANKAYA UNIVERSITY, Eskişehir Yolu 29.Km 06810 Yenimahalle/Ankara/TURKEY Phone: +90 312 2331291 iro@cankaya.edu.tr & yontem@cankaya.edu.tr</p> <p>Departmental Coordinator Doç.Dr. Serhat Küçükali CANKAYA UNIVERSITY, Eskişehir Yolu 29.Km 06810 Yenimahalle/Ankara/TURKEY Phone: +903122331404 kucukali@cankaya.edu.tr</p>	<p>Website: http://erasmus.cankaya.edu.tr</p>
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B. Mobility numbers¹ per academic year

[Paragraph to be added, if the agreement is signed for more than one academic year:

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.]

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Study cycle [short cycle, 1 st , 2 nd or 3 rd] *	Number of student mobility periods Total number of Students Total number of months	
D KASSEL01	TR ANKARA08	582	Building and civil engineering	1 st 2 nd 3 rd	2	10 (2x5)
TR ANKARA08	D KASSEL01	582	Building and civil engineering	1 st 2 nd 3 rd	2	10 (2x5)

¹ Mobility numbers can be given per sending/receiving institutions and per education field (optional*:

<http://www.uis.unesco.org/Education/Pages/international-standard-classification-of-education.aspx>)

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code + [ISCED]	Subject area name +	Number of staff mobility periods	
				Staff Mobility for Teaching [total number of days of teaching periods or average duration *]	Staff Mobility for Training *
D KASSEL01	TR ANKARA08	582	Building and civil engineering	5 days	-
TR ANKARA08	D KASSEL01	582	Building and civil engineering	5 days	-

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Optional: Subject area	Language of instruc- tion 1	Language of instruc- tion 2	Recommended language of instruction level	
				Student Mobility for Studies [Minimum recommended level: B1]	Staff Mobility for Teaching [Minimum recommended level: B2]
D KASSEL01		English	-	B2	C1
TR ANKARA08		English		B2	C1

For more details on the language of instruction recommendations, see the course catalogue of each institution [Links provided on the first page].

D. Additional requirements

Receiving institution [Erasmus code]	ADDITIONAL REQUIREMENTS	FACILITIES FOR DISABILITIES
D KASSEL01	-	Kassel university welcomes students and staff members with disabilities, however acceptance requires approval (in case of students: during the online nomination period, in case of staff members: when applying).
TR ANKARA08		

E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term* [month]	Spring term* [month]
D KASSEL01	Application deadline: July 15 Term dates: October 1 st – March 31 st	Application deadline: January 15 Term dates: April 1 st – September 30 th
TR ANKARA08	15 June	15 November

[to be adapted in case of a trimester system]*

2. The receiving institution will send its decision within 2 weeks after the application deadline.
3. A Transcript of Records will be issued by the receiving institution no later than 5 weeks after the assessment period has finished at the receiving HEI.
4. Termination of the agreement

This agreement will remain in effect for the above determined period of validity or until the involved institutions both agree in the discontinuation of the exchanges. In the event of unilateral termination, a notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1. NB: Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

F. Information

1. Grading systems of the institutions

Institution [Erasmus code]	DETAILS	WEBSITE
D KASSEL01	The results of the exams passed by Erasmus students is represented by a mark based on the national system.	http://www.uni-kassel.de/uni/internationales/english-version/studies/study-programmes/degrees/ects-guide.html
TR ANKARA08	The results of the exams passed by Erasmus students is represented by a mark based on the national system.	-

2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (Email, phone)	Website for information
D KASSEL01	visa-info@uni-kassel.de +49(0)561 804 2103	www.uni-kassel.de/en -> Study -> Exchange Programms
TR ANKARA08	Ms. Çağla Şule Us iro@cankaya.edu.tr	http://erasmus.cankaya.edu.tr/en/

3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
D KASSEL01	Ms. Sabine Ernst sabineernst@uni-kassel.de +49(0)561 804 2205	www.uni-kassel.de/en -> Study -> Exchange Programms

TRANKARA08	Ms. Çağla Şule Us iro@cankaya.edu.tr	
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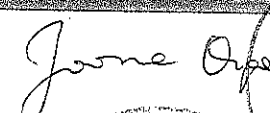

4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
D KASSEL01	Ms. Otto ++49 (0)561 804 2572 m.otto@studentenwerk.uni-kassel.de	http://www.studentenwerk-kassel.de/index.php?id=66&L=1
TRANKARA08	Ms. Çağla Şule Us iro@cankaya.edu.tr	http://erasmus.cankaya.edu.tr/en/

G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature ²
D KASSEL01	Dr. Joanna Ozga Head International Office	10.12.2013	
TRANKARA08	Prof. Dr. Ziya Burhanettin Güvenç Rector	26.11.2013	

UNIVERSITÄT
KASSEL



² Scanned signatures are accepted